

Here are some updated statistics and treasurer reporting from the month of December 2024:

- Starting Balance: \$2,869.64
- Literature sales: \$1,683.74
- Actual amount received: \$1,672.85 [credit card refund caused the larger than normal discrepancy]
- Additional receipts: \$0.00
- Expenses: \$1,552.45
- Discrepancy between sale amount and amount received: [there are sometimes differences between order total and money order amount]: -\$10.89 [credit card refund caused the larger than normal discrepancy]
- Square processing fees: \$40.15
- Number of sales: 41
- Treasurer workbook ending balance: \$2,904.04 [accounts for all pending deposits and checks]
- Month ending bank account balance: \$3,671.15 (from bank statement)
- Inventory: \$8,164.50 (from inventory document)
- Number of phone calls: 71 (from Breezeline call log)



CENTRAL OH AREA OFF. NARCOTICS ANON
1313 E BROAD ST STE 204
COLUMBUS OH 43205-3510

Have a Question or Concern?

Stop by your nearest
Huntington office or
contact us at:

1-800-480-2001

www.huntington.com/
businessresources

Huntington Community Business Checking

Account: -----3609

Statement Activity From: 12/01/24 to 12/31/24		Beginning Balance	\$2,600.53
		Credits (+)	1,177.69
		Regular Deposits	135.00
		Electronic Deposits	1,042.69
Days in Statement Period	31	Debits (-)	107.07
		Regular Checks Paid	107.07
Average Ledger Balance*	3,225.66	Total Service Charges (-)	0.00
Average Collected Balance*	3,213.47	Ending Balance	\$3,671.15

* The above balances correspond to the service charge cycle for this account.

Deposits (+)

Account:-----3609


Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
12/06	135.00		Brch/ATM				

Other Credits (+)

Account:-----3609

Date	Amount	Description
12/02	50.74	Square Inc SQ241202 241202 T3487WVGJD273QA
12/03	8.67	Square Inc SQ241203 241203 T3JXHQBHX5XNQ3YK
12/05	46.07	Square Inc SQ241205 241205 T3SGWQ8JX1PH11J
12/06	213.38	Square Inc SQ241206 241206 T3JYXKHNSY2CFDW
12/09	118.48	Square Inc SQ241209 241209 T3Z328CSDPVV6XN
12/09	68.85	Square Inc SQ241209 241209 T3X62F62J9XFG9R
12/10	29.85	Square Inc SQ241210 241210 T3Q0WK3A45WE29Y
12/11	4.28	Square Inc SQ241211 241211 T3QRNYZTRNHBW64
12/13	59.93	Square Inc SQ241213 241213 T3N94DJWY5HV5Q1
12/16	25.61	Square Inc SQ241216 241216 T3V05VPXJEZPN9
12/18	4.28	Square Inc SQ241218 241218 T3F32J8QW3AS3F9
12/19	29.12	Square Inc SQ241219 241219 T3CEJ4RXGXS6TQK
12/20	29.90	Square Inc SQ241220 241220 T3RTBMV68GQGG95
12/23	197.81	Square Inc SQ241223 241223 T35ZK084ZHFC1AM
12/23	125.93	Square Inc SQ241223 241223 T3BS88V7X4YTYZG
12/24	10.03	Square Inc SQ241224 241224 T30BPKX278MFVN
12/30	15.48	Square Inc SQ241230 241230 T3S69KZ8ZHTN4A6

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Other Credits (+)
Account:-----3609

Date	Amount	Description
12/31	4.28	Square Inc SQ241231 241231 T3KE48AXG8J42JK

Checks (-)
Account:-----3609

Date	Amount	Check #	Date	Amount	Check #
12/06	21.49	415	12/02	85.58	416

(*) Indicates the prior sequentially numbered check(s) may have 1) been voided by you 2) not yet been presented 3) appeared on a previous statement or 4) been included in a list of checks.

Service Charge Summary
Account:-----3609

Previous Month Service Charges (-)	\$0.00
Total Service Charges (-)	\$0.00

Balance Activity
Account:-----3609

Date	Balance	Date	Balance	Date	Balance
11/30	2,600.53	12/10	3,164.50	12/20	3,317.62
12/02	2,565.69	12/11	3,168.78	12/23	3,641.36
12/03	2,574.36	12/13	3,228.71	12/24	3,651.39
12/05	2,620.43	12/16	3,254.32	12/30	3,666.87
12/06	2,947.32	12/18	3,258.60	12/31	3,671.15
12/09	3,134.65	12/19	3,287.72		

In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research - EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

Verification of Electronic Deposits If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

Balancing Your Statement - For your convenience, a balancing page is available on our web site <https://www.huntington.com/pdf/balancing.pdf> and also available on Huntington Business Online.



IMPORTANT INFORMATION ABOUT YOUR TREASURY MANAGEMENT SERVICES AGREEMENT

If you have Treasury Management Services through Business Online, (e.g., Account Reconciliation, Automated Clearing House ("ACH"), Automated Sweep, Business Security Suite, Cash Deposit and Fulfillment, Controlled Disbursement, eBill Present & Pay, Electronic Deposit, Escrow Solutions, Information Reporting, Integrated Payables, Lockbox Services, Wire Transfer, Zero Balance Accounting, etc.) please know that unless otherwise agreed upon, changes have been made to the Treasury Management Services Agreement. A complete copy of your updated and restated agreement effective January 1, 2025 can be viewed at www.huntington.com/TMServiceAgreement.

Changes to the Treasury Management Services Agreement (the "Agreement") are as follows:

1. Page 2: Huntington Instant Payments is now Part XI and the subsequent parts have been renumbered.
2. PART I. GENERAL TERMS AND CONDITIONS.

The first three sentences of Section 4 are restated (additional/modified language italicized) as, "You agree to comply with all of our Security Procedures with respect to Services covered by this Agreement (*"Security Procedures"*). Our Security Procedures are contained in this Agreement and in other written procedures we may provide to you, whether via a separate writing or via a Web Portal. Our Security Procedures may include the issuance of online login *IDs*, passwords, or personal identification numbers (*"Passwords"*)."

3. PART VI: CASH DEPOSIT AND FULFILLMENT SERVICES

Section 3 is restated (additional/modified language italicized) as,

"Section 3. Additional Terms and Conditions Unique to SafeCash Manager. Other than as specifically altered in this Section, all provisions of Section 1 still apply to use of the SafeCash Manager service. If you elect to receive the SafeCash Manager service, you must complete or provide any documents, authorizations, or information we or our approved provider requests and needs for implementation of Services. You are responsible for connectivity to the internet for use of online reporting services provided by SafeCash Manager. You must provide a location to operate the Safe in compliance with its operations manual provided to you, *including the requirement to bolt the Safe to a concrete floor*. You must allow the approved provider access as necessary to your premises for installation of the Safe, and your premises must be prepared for the Safe prior to its installation.

Service Term; termination of SafeCash Manager. You will automatically be obligated for a service term (and payment for such term) of 60 months *for each Safe* ("Initial Service Term"). After expiration of the Initial Service Term, your obligation for SafeCash Manager services shall renew automatically each year ("Successive Service Term") until you or we terminate it. *Prior to the end of each Initial or Successive Service Term*, you agree to provide at least thirty (30) days prior notice of your intent to terminate the Initial *or any Successive* Service Term. If you choose to terminate *or attempt to transfer a Safe without thirty (30) days advance notice* or after the *commencement of the Initial or Successive Service Term*, you are obligated to pay the amount of any fixed monthly fees of the remaining Initial or Successive Service term. *For example, if you choose to terminate SafeCash Manager prior to expiration of the Initial Service term, or we terminate SafeCash Manager for cause during the Initial Service term, you are obligated to pay us the amount of any fixed monthly fees times the number of months left of the Initial Service Term for each Safe. Also, as an example, if you attempt to transfer a Safe without a written agreement with us acknowledging the transfer, you will be responsible to the remaining Initial or Successive Service Term until the transfer is properly completed with us.*

If we choose to terminate SafeCash Manager without cause prior to expiration of Initial *or Successive* Service Term, you are only obligated to pay for fees associated with SafeCash Manager incurred prior to and during the month of termination."

A new Section 4 is added and the remaining sections renumbered. The new Section 4 states:

"Section 4. Additional Terms and Conditions Related to Huntington Provided Armored Courier Services. If you elect to obtain armored courier services through Huntington for Vault Services or SafeCash Manager you agree to:

- (i) *Ensure all funds are placed in a sealed tamper evident bag with a scannable barcode;*



- (ii) *Declare the actual value of each shipment and each distinctively and securely sealed tamper evident bag in the shipment on the armored courier consignment log; and*
- (iii) *Obtain the signature of the armored courier on the consignment log next to each sealed tamper evident bag in the shipment.*

Termination of Huntington provided Armored Courier Services. Your obligation for Armored Courier services shall renew automatically each month ("Successive Service Term") until you or we terminate it. You agree to provide at least sixty (60) days' notice if pick-up locations are removed. If you choose to terminate Armored courier services without providing a sixty (60) days' notice, you are obligated to pay us the amount of the any fixed monthly fees times the number of months left of sixty (60) days' notice.

Huntington Provided Armored Courier Service Limitation on Liability. Huntington's liability for the loss of a shipment, shall not exceed the lesser of the following: (i) \$250,000, (ii) the actual value of the loss, or (iii) the declared value of the sealed bag that is lost. Huntington's liability shall commence when the shipment has been received into the Armored Courier's possession and the Armored courier has signed for the receipt of the shipment."

4. PART VII: EBILL PRESENT & PAY

The first sentence of Section 1 is restated (additional/modified language italicized) as, "on of payments on such invoices via the web (the "Web"), your customer service representative ("CSR"), and/or interactive voice response ("IVR") system."

The first sentence of Section 3 is restated (additional/modified language italicized) as, "You have the option to select one or more of the following payment channels in which to collect payments from your payers: Web, CSR, and IVR."

The third sentence of Section 4 is restated (additional/modified language italicized) as, "We will transmit to you, in an agreed upon format, payment information and other data received from your payer through the Web and IVR channels."

A new Section 7 is added and the remaining sections have been re-numbered. The new Section 7 states (additional/modified language italicized):

"Section 7. Surcharge. You may elect to assess, through us, a Surcharge (as defined below) for a credit card ("Card") transaction to offset all or any portion of the cost of acceptance of a Card by you ("Surcharge Program Services"). For purposes of this Section 7, the following terms are defined below:

(a) Definitions.

(i) "Payments Organization" means any payments association or payments network whose Cards or other payment forms you accept under the Agreement.

(ii) "Rules" means the rules, requirements, and standards of each Payments Organization, including the PCI DSS.

(ii) "Surcharge" means an additional fee that you add to relevant transactions as permitted by the Rules and Applicable Law. By choosing to assess a Surcharge and participate in the Surcharge program, you agree to the terms herein.

(b) Surcharging

You agree that you are solely responsible for:

(i) Complying with all Applicable Law, the Rules, and this Agreement; and,

(ii) Properly and clearly disclosing the existence and amount of any Surcharge to your customers or "Cardholders" in accordance with Applicable Law and the Rules and ensuring any Surcharge does not exceed the limit provided in the Rules.

(c) You also agree that:

(i) You are assessing a flat fee Surcharge for certain credit Card transactions of 3%;

(ii) You will receive the flat fee Surcharge for any Card on gross sales for all of the transactions that you submit (without reduction for refunds, returns, or chargebacks);

(iii) You will not assess a Surcharge for tips; and,

(iv) You will not assess a Surcharge for transactions on Cardholders whose billing ZIP code corresponds to

states or US territories where Surcharging is prohibited by Applicable Law (including Connecticut, Massachusetts, and Puerto Rico),

- (d) *You are responsible for the following, to the extent such responsibilities are required under the Rules:*
- (i) *Disclosure of the existence and amount of any Surcharges on payment page(s);*
 - (ii) *Providing the option to cancel a transaction before submission;*
 - (iii) *Transmitting the transaction amount and Surcharge amount together as a single transaction*
 - (iv) *Disclosure of the existence and amount of any Surcharges on a stand-alone basis (a) verbally, with respect to phone orders, and (b) in locations that the consumer is likely to see prior to committing to a transaction, including, as applicable, signs or postings, webpages, advertising materials, catalogues, or menus;*
 - (v) *Providing disclosures that are prominent and easily visible to customers, including placing disclosures prominently, using a font size comparable or larger than surrounding text, in a contrasting color or with other visual elements intended to highlight the information. Additionally: (a) on websites, the information should appear, at a minimum, before proceeding to checkout, in addition to other pages; (b) if a point-of-sale register is being used for the transaction, the sign should be located near the register such that a customer would see it prior to initiating the checkout process; (c) on a sign prominently near an entrance or other high-traffic part of the facility (if applicable); and/or (d) on a receipt, the disclosure will be broken out as its own line item, showing a dollar amount and how that dollar amount is added into the total cost.*
 - (vi) *Using the word "surcharge" to describe the fee, accurately reflecting the reason for the Surcharge, and describing it as a Surcharge for accepting credit cards, and not characterizing the surcharge in a way that suggests it is not being imposed by the business itself (such as calling it "mandatory") or that it is being imposed solely to cover credit card costs.*
 - (vii) *Clearly disclosing in writing the dollar and cents amount of the surcharge prior to processing the charge; provided that, in the contest of a card-not-present transaction, the dollar amount of the surcharge must be disclosed prior to processing the consumer's Card; and,*
 - (viii) *When issuing a refund of the transaction amount, also refunding any Surcharge assessed on the transaction amount (pro-rated for partial refunds).*
- (e) *Disclaimers*
- (i) *Use of this Surcharge program does not (a) guarantee compliance with any laws, the Rules, or applicable standards (including the PCI DSS), (b) affect Company's obligation to comply with laws, the Rules, and applicable standards (including the PCI DSS), (c) guarantee protection against a data security breach; and,*
 - (ii) *Your use of this Surcharge program involves inherent risks, including system performance, availability, and data corruption. Bank makes no promise, and disclaims all warranties of any kind, that the use of Surcharge program will detect all vulnerabilities on your systems, or that Bank's vulnerability assessments, suggested solutions, information, or advice is error-free or complete.*
- (f) *Prohibited Territories and Permitted States*
- (i) *As of the Effective Date, Surcharges are unavailable and the program will prevent you from accepting transactions in the following territories (each, a Prohibited Territory), subject to changes by the Parties in accordance with Applicable Law and the Rules:*
 - Connecticut - Massachusetts
 - Maine - Puerto Rico
- (g) *We will allow you to assess Surcharges in the following states:*
- Alabama - Louisiana - Ohio
 - Alaska - Maryland - Oklahoma
 - Arizona - Michigan - Oregon
 - Arkansas - Minnesota - Pennsylvania
 - California - Mississippi - Rhode Island
 - Colorado - Missouri - South Carolina
 - Delaware - Montana - South Dakota
 - Florida - Nebraska - Tennessee
 - Georgia - Nevada - Texas
 - Hawaii - New Hampshire - Utah
 - Idaho - New Jersey - Vermont

- | | | |
|------------|------------------|-----------------|
| - Illinois | - New Mexico | - Virginia |
| - Indiana | - New York | - Washington |
| - Iowa | - North Carolina | - West Virginia |
| - Kansas | - North Dakota | - Wisconsin |
| - Kentucky | | - Wyoming |

5. PART IX: ELECTRONIC DEPOSIT SERVICES

The first sentence of Section 1.B. is restated (additional/modified language italicized) as follows: "You must initiate deposits before the applicable cut-off time (of which we will notify you, *if available given that there are different cut off times for RDC lockbox and RDC deposit*) on a Business Day in order for us to process such deposits on that business Day."

The first and second sentences of Section 1.G. are restated (additional/modified language italicized) as follows: "In addition to the requirements upon termination as set forth in Part I and, *if the services provided in this Part are left idle for six (6) months or more, we reserve the right to terminate the service. Upon* any termination of the RDC service, you must return to us any scanner, power cords, cables and any other equipment (including any manuals or service records) (taken together and referred to as "Equipment") on loan from us in a condition satisfactory to us. You will be supplied a return shipping label to return all Equipment."

6. Beginning with PART XI, the remaining parts have been re-numbered.

7. PART XII: INTEGRATED PAYABLES SERVICE.

References to Real-Time Payments have been updated to "Huntington Instant Payments" or "HIP".

8. PART XIII: LOCKBOX SERVICES

The first sentence of Section 1 is restated (additional/modified language italicized) as follows: "With Lockbox services, you will direct your customers to send their remittances addressed to you but bearing a "Lockbox Address," assigned by us which is associated with a caller box or Post Office Box (P.O. Box) from the United States Postal Service (*USPS*), or other mechanism that we deem acceptable for processing remittances, and such caller box, P.O. Box, or other mechanism becomes your Lockbox Address.

A new second sentence has been added to Section 1 (additional/modified language italicized) as follows: "*USPS or network vendor fees for the initial set-up and on-going annual renewal will be a pass-through charge on your account analysis statement.*"

9. Grammatical and typographical errors have been corrected throughout.

Date	Description	Debit	Credit	Check Number	Balance
7/31/2022	BEGINNING BALANCE				\$7,219.11
8/19/2022	Deposit		\$1,516.45		\$8,735.56
	Deposit		\$778.50		\$9,514.06
7/25/2022	Nande- NSO - reimb.	\$577.18		324	\$8,936.88
7/25/2022	NAWS	\$1,597.76		325	\$7,339.12
8/21/2022	Jarrold G. - reimb. - new office equip./literat.	\$2,214.94		326	\$5,124.18
8/15/2022	Ohio Tax payment	\$81.89		Electronic	\$5,042.29
9/12/2022	Deposit		\$718.00		\$5,760.29
9/12/2022	Deposit		\$485.50		\$6,245.79
9/17/2022	Jarrold G. - reimb. - literature	\$545.78		327	\$5,700.01
9/26/2022	Randy Burchfield - Oct. rent	\$250.00		328	\$5,450.01
9/29/2022	Deposit		\$1,437.90		\$6,887.91
10/6/2022	NAWS	\$519.68		329	\$6,368.23
10/13/2022	NAWS Lit. #098735	\$1,281.33		331	\$5,086.90
10/17/2022	Staples - office supplies/stamp	\$110.90		332	\$4,976.00
10/29/2022	Deposit		\$1,381.00		\$6,357.00
10/29/2022	Randy Burchfield - Nov. rent	\$250.00		333	\$6,107.00
11/7/2022	Snap & Crack - locks changed	\$150.00		334	\$5,957.00
11/13/2022	Janet B. Williams - reimb.	\$271.14		335	\$5,685.86
	keys (prior to chg)/chair/print cart.				\$5,685.86
11/15/2022	Deposit		\$840.95		\$6,526.81
11/18/2022	NAWS	\$1,990.72		336	\$4,536.09
12/5/2022	Randy Burchfield - Dec rent	\$250.00		337	\$4,286.09
12/6/2022	Deposit		\$1,310.25		\$5,596.34
12/27/2022	Janet B. Williams - reimb.	\$99.71		339	\$5,496.63
	surge prot., paper, stamps, & keys				\$5,496.63
12/28/2022	Randy Burchfield - Jan. rent	\$250.00		338	\$5,246.63
1/3/2023	Deposit		\$1,928.70		\$7,175.33
1/6/2023	Ohio Sales Tax payment	\$702.11		(elc. Pmt)	\$6,473.22
1/10/2023	COASCNA - reimb. - computer/printer	\$1,374.72		340	\$5,098.50
1/10/2023	NAWS Lit. #104982	\$2,171.29		341	\$2,927.21
1/12/2023	Columbus Bar Foundation (CBF) - office chairs	\$150.00		342	\$2,777.21
1/23/2023	Deposit		\$1,374.00		\$4,151.21
1/25/2023	Randy Burchfield - Feb. rent	\$250.00		343	\$3,901.21
2/1/2023	Lowe's - popcorn paint & supplies	\$72.50		344	\$3,828.71
2/3/2023	Deposit		\$881.55		\$4,710.26
2/5/2023	Paul Leslein - installation of flooring	\$150.00		345	\$4,560.26
2/22/2023	Deposit		\$1,164.00		\$5,724.26
2/27/2023	Deposit		\$329.95		\$6,054.21
2/14/2023	NAWS - Lit. #100710	\$1,982.40		346	\$4,071.81
3/1/2023	Janet B. Williams - reimb.	\$791.32		347	\$3,280.49
	file cabinet, flooring, toner				\$3,280.49
3/20/2023	Deposit		\$902.50		\$4,182.99
3/4/2023	Randy Burchfield - Mar. rent	\$250.00		348	\$3,932.99
3/25/2023	Walmart (door blinds fr door)	\$8.60		349	\$3,924.39
3/25/2023	NAWS lit#103902	\$2,137.98		350	\$1,786.41
3/25/2023	Randy Burchfield -APR rent	\$250.00		351	\$1,536.41
4/4/2023	NAWS - Lit. #110968	\$577.33		352	\$959.08
4/8/2023	Deposit		\$1,284.75		\$2,243.83
4/8/2023	Deposit		\$847.50		\$3,091.33
4/28/2023	Deposit		\$1,599.75		\$4,691.08
041/11/23	Jarrold G. - reimb. - Square equipment	\$394.53		353	\$4,296.55
4/24/2023	Elizabeth E. - reimb. for NA office clock	\$20.00		354	\$4,276.55
4/24/2023	NAWS - Lit. #105815	\$880.21		355	\$3,396.34
4/24/2023	Randy Burchfield - May rent	\$250.00		356	\$3,146.34
4/24/2023	Janet B. Williams - reimb. (April/May toner,	\$236.27		357	\$2,910.07
	baggies, and 3 sets of office keys				\$2,910.07
5/15/2023	NAWS - Lit. #107121	\$704.01		358	\$2,206.06
5/16/2023	Deposit		\$809.25		\$3,015.31
5/16/2023	Deposit		\$162.00		\$3,177.31
5/16/2023	Deposit		\$258.25		\$3,435.56
6/2/2023	Deposit (Ben's Regional Lit. pymt. 107613)		\$648.81		\$4,084.37
6/5/2023	Deposit		\$700.50		\$4,784.87
5/26/2023	Randy Burchfield - June rent	\$250.00		359	\$4,534.87
6/2/2023	Postermaster - stamps	\$12.60		360	\$4,522.27
6/4/2023	NAWS - Ben's Lit. #107613	\$704.81		361	\$3,817.46
6/12/2023	NAWS - Lit. #109333	\$755.97		362	\$3,061.49
6/12/2023	Janet B. Williams - 2 over-size window blinds	\$85.20		363	\$2,976.29
	and case of paper from Staples				\$2,976.29
6/14/2023	Deposit		\$637.25		\$3,613.54
6/14/2023	Ralph Hickock - door shaving for	\$125.00		364	\$3,488.54
	a/c repair - per Mr. Birchfield				\$3,488.54
6/26/2023	Deposit		\$718.50		\$4,207.04
6/26/2023	Square test purchase		\$26.33		\$4,233.37
6/26/2023	Square test purchase		\$0.01		\$4,233.38
6/26/2023	Square test purchase	\$0.01			\$4,233.37
7/2/2023	Fisk Paro - installation of blinds	\$35.00		365	\$4,198.37
7/7/2023	Deposit		\$89.00		\$4,287.37
7/10/2023	Ohio Sales Tax payment (1st half)	\$720.32		Electronic	\$3,567.05
7/11/2023	Square test dispute/reversal	\$27.14			\$3,539.91
7/15/2023	NAWS - Lit. #NPS-0020121	\$2,717.76		366	\$822.15
7/25/2023	Deposit		\$811.17		\$1,633.32
7/29/2023	Randy Burchfield - August rent (2b reimb.)	\$300.00		367	\$1,333.32
7/31/2023	Deposit		\$187.50		\$1,520.82
07/03-7/31	Squares Total Deposits		\$846.77		\$2,367.59
8/21/2023	Deposit		\$624.00		\$2,991.59
	Deposit		\$300.00		\$3,291.59
8/2/2023	Staples - toner for printer	\$91.36		368	\$3,200.23
8/5/2023	Janet B. Williams - reimb. for toner for printer	\$333.18		369	\$2,867.05
8/10/2023	Walmart - lamp, light bulbs, rug tape	\$28.68		370	\$2,838.37
8/11/2023	Snap & Crack Locksmith - keys-new volunteers	\$22.60		371	\$2,815.77
8/15/2023	Service Charge	\$10.00			\$2,805.77
8/1 - 8/31/23	Squares Total Deposits		\$436.30		\$3,242.07
9/11/2023	Deposit		\$695.50		\$3,937.57
9/13/2023	NAWS - Lit. #1009516	\$2,395.38		372	\$1,542.19
9/13/2023	NAWS - Lit. #1004894	\$1,121.54		373	\$420.65
9/20/2023	Deposit		\$441.45		\$862.10
9/20/2023	Jarrold G. - reimb. - office toner	\$98.92		374	\$763.18
	Reverse service charge (8/15/23)		\$10.00		\$773.18
9/1-9/30/23	Squares Total Deposits		\$603.16		\$1,376.34
10/2/2023	Deposit		\$272.50		\$1,648.84
10/6/2023	Deposit - Southeast Lit. order		\$1,386.60		\$3,035.44
10/6/2023	Deposit		\$184.15		\$3,219.59
10/23/2023	Deposit		\$797.00		\$4,016.59
10/31/2023	Deposit		\$289.10		\$4,305.69
10/1- 10/31/23	Squares Total Deposits		\$825.53		\$5,131.22
11/5/2022	NAWS - Lit #1007389	\$1,262.00		375	\$3,869.22

Date	Description	Debit	Credit	Check Number	Balance
11/5/2022	NAWS - Lit #1007458 - (4) starter kits	\$44.32		376	\$3,824.90
11/21/2023	Deposit		\$477.50		\$4,302.40
11/27/2023	Deposit		\$36.00		\$4,338.40
11/27/2023	Deposit		\$33.00		\$4,371.40
	Deposit		\$96.00		\$4,467.40
11/1- 11/30/23	Squares Total Deposits		\$743.79		\$5,211.19
					\$5,211.19
12/1/2023	NAWS - order #1009460	\$1,649.92		377	\$3,561.27
12/1/2023	NAWS - Southeast order	\$1,386.60		378	\$2,174.67
12/10/2023	NAWS - order #1010195 (combo/conven)	\$1,142.85		379	\$1,031.82
12/12/2023	Jarrold Grossman - reimb toner	\$98.92		380	\$932.90
12/13/2023	Janet B. Williams - reimb for paper, stamps, replacement rug/tape	\$128.05		381	\$804.85
12/15/2023	Deposit		\$508.60		\$1,313.45
12/29/2023	Deposit		\$874.30		\$2,187.75
12/29/2023	Deposit		\$44.18		\$2,231.93
12/29/2023	Deposit		\$481.40		\$2,713.33
12/1- 12/31/23	Squares Total Deposits		\$577.15		\$3,290.48
					\$3,290.48
1/3/2024	Deposit		\$90.00		\$3,380.48
1/12/2024	NAWS	\$1,412.08		382	\$1,968.40
	NAWS	\$65.40		383	\$1,903.00
1/16/2024	Deposit		\$529.75		\$2,432.75
1/29/2024	Deposit		\$168.00		\$2,600.75
1/1- 1/31/24	Squares Total Deposits		\$571.17		\$3,171.92
1/17/2024	8013 Ohio Sales Tax Payment	\$773.76			\$2,398.16
	Starting Balance February 2024				\$2,398.96
2/1/2024	Square Inc 240201P2 240201		90.09		\$2,489.05
2/2/2024	Square Inc 240202P2 240202		30.48		\$2,519.53
2/5/2024	Square Inc 240205P2 240205		36.32		\$2,555.85
2/6/2024	Square Inc 240206P2 240206		8.56		\$2,564.41
2/12/2024	DEPOSIT		498.95		\$3,063.36
2/12/2024	Square Inc 240212P2 240212		302.03		\$3,365.39
2/13/2024	Square Inc 240213P2 240213		101.2		\$3,466.59
2/20/2024	Square Inc 240219P2 240219		29.99		\$3,496.58
2/20/2024	Square Inc 240219P2 240219		4.28		\$3,500.86
2/20/2024	NAWS Sales Invoice SUBSTITUTE CHECK [NPS-0031934]	\$514.00		384	\$2,986.86
2/20/2024	NAWS Sales Invoice SUBSTITUTE CHECK [NPS- 0031867]	\$908.82		385	\$2,078.04
2/22/2024	Square Inc 240222P2 240222		\$4.28		\$2,082.32
2/23/2024	DEPOSIT		\$592.10		\$2,674.42
2/24/2024	NAWS Sales Invoice SUBSTITUTE CHECK [NPS-00328680]	\$1,033.97		386	\$1,640.45
2/26/2024	Square Inc 240226P2		\$35.69		\$1,676.14
2/27/2024	Square Inc 240227P2		\$130.42		\$1,806.56
2/28/2024	Square Inc 240228P2		\$5.26		\$1,811.82
2/29/2024	Square Inc 240229P2		\$78.69		\$1,890.51
3/4/2024	Square Inc 240304P2		\$119.70		\$2,010.21
3/4/2024	Square Inc 240304P2		\$17.23		\$2,027.44
3/5/2024	Square Inc 240305P2		\$41.78		\$2,069.22
3/6/2024	Square Inc 240306P2		\$29.12		\$2,098.34
3/7/2024	Square Inc 240307P2		\$81.62		\$2,179.96
3/8/2024	Square Inc 240308P2		\$98.27		\$2,278.23
3/11/2024	Square Inc 240311P2		\$70.42		\$2,348.65
3/11/2024	Square Inc 240311P2		\$12.37		\$2,361.02
3/12/2024	Square Inc 240312P2		\$4.28		\$2,365.30
3/14/2024	Square Inc 240314P2		\$193.52		\$2,558.82
3/15/2024	Square Inc 240315P2		\$37.78		\$2,596.60
3/17/2024	Janet Bogen (office supplies)	\$30.00		387	\$2,566.60
3/17/2024	NAWS Sales Invoice - order 1016565	\$1,167.83		388	\$1,398.77
3/18/2024	Square Inc 240318P2		\$108.88		\$1,507.65
3/19/2024	Square Inc 240319P2		\$79.77		\$1,587.42
3/20/2024	Deposit 2024032000902964193 (money order for \$68.95 could not deposited because needed signed)		\$376.55		\$1,963.97
3/20/2024	Square Inc 240320P2		\$188.27		\$2,152.24
3/20/2024	Deposit 20240320009402964178		\$51.03		\$2,203.27
3/21/2024	Square Inc 240321P2		\$4.28		\$2,207.55
3/25/2024	Square Inc 240325P2		\$267.55		\$2,475.10
3/28/2024	Square Inc 240328P2		\$4.28		\$2,479.38
4/1/2024	Square Inc 240401P2		\$48.30		\$2,527.68
4/2/2024	NAWS Sales Invoice - order 1017493	\$1,274.40		389	\$1,253.28
4/4/2024	Square Inc 240404P2		\$2.58		\$1,255.86
4/5/2024	Square Inc 240405P2		\$18.21		\$1,274.07
4/7/2024	NAWS Sales Invoice - order 1017829	\$95.80		390	\$1,178.27
4/8/2024	Deposit 20240408009409352852		\$486.40		\$1,664.67
4/8/2024	Square Inc 240408P2		\$155.45		\$1,820.12
4/8/2024	Square Inc 240408P2		\$24.25		\$1,844.37
4/9/2024	Square Inc 240409P2		\$280.60		\$2,124.97
4/10/2024	Square Inc 240410P2		\$71.20		\$2,196.17
4/11/2024	Square Inc 240411P2		\$8.67		\$2,204.84
4/12/2024	Square Inc 240412P2		\$8.67		\$2,213.51
4/15/2024	Square Inc 240415P2		\$197.82		\$2,411.33
4/16/2024	Square Inc 240416P2		\$14.51		\$2,425.84
4/17/2024	Square Inc 240417P2		\$14.51		\$2,440.35
4/19/2024	Square Inc 240419P2		\$97.30		\$2,537.65
4/22/2024	Square Inc 240422P2		\$87.94		\$2,625.59
4/22/2024	Square Inc 240422P2		\$12.56		\$2,638.15
4/28/2024	Janet Bogin (Expense Reimbursement)	\$9.41		391	\$2,628.74
4/29/2024	Square Inc 240429P2		\$8.67		\$2,637.41
4/30/2024	Square 240430P2		\$47.53		\$2,684.94
5/2/2024	Deposit 20240502009403912088		\$760.05		\$3,444.99
5/6/2024	Square 240506P2		\$66.52		\$3,511.51
5/6/2024	Square 240506P2		\$58.34		\$3,569.85
5/7/2024	Square 240507P2		\$36.33		\$3,606.18
5/7/2024	NAWS Sales Invoice - Order 101094	\$905.63		392	\$2,700.55
5/9/2024	Square 240509P2		\$4.28		\$2,704.83
5/10/2024	Square Inc 240510P2		\$2.58		\$2,707.41
5/13/2024	Square Inc 240513P2		\$56.29		\$2,763.70
5/13/2024	Square Inc 240513P2		\$17.43		\$2,781.13
5/15/2024	Square Inc 240515P2		\$4.67		\$2,785.80
5/16/2024	Square Inc 240516P2		\$14.51		\$2,800.31
5/20/2024	Square Inc 240520P2		\$21.43		\$2,821.74
5/21/2024	Square Inc 240521P2		\$217.87		\$3,039.61
5/22/2024	NAWS Sales Invoice - Order 1020748	\$153.25		393	\$2,886.36
5/28/2024	Square Inc 240527P2		\$54.44		\$2,940.80
5/28/2024	Square Inc 240527P2		\$129.72		\$3,070.52
5/30/2024	Square Inc 240530P2		\$83.18		\$3,153.70
5/31/2024	Square Inc 240531P2		\$4.28		\$3,157.98
6/3/2024	Square Inc 240603P2		\$129.24		\$3,287.22
6/4/2024	DEPOSIT 2024060400402723299		\$291.25		\$3,578.47
6/5/2024	Square Inc 240605P2		\$4.28		\$3,582.75
6/7/2024	Square Inc 240607P2		\$139.18		\$3,721.93
6/9/2024	NAWS Sales Invoice - Order 1021690	\$410.70		394	\$3,311.23
6/12/2024	Square Inc 240612P2		\$4.28		\$3,315.51
6/14/2024	Square Inc 240614P2		\$141.23		\$3,456.74
6/17/2024	Square Inc 240617P2		\$129.34		\$3,586.08
6/18/2024	Square Inc 240618P2		\$0.78		\$3,586.86
6/20/2024	Square Inc 240619P2		\$216.76		\$3,803.62
6/24/2024	Square Inc 240624P2		\$343.03		\$4,146.65

Date	Description	Debit	Credit	Check Number	Balance
6/24/2024	Square Inc 240624P2		\$18.89		\$4,165.54
6/25/2024	Square Inc 240625P2		\$46.75		\$4,212.29
6/26/2024	Square Inc 240626P2		\$4.28		\$4,216.57
6/28/2024	Square Inc 240628P2		\$25.81		\$4,242.38
6/30/2024	NAWS Sales Invoice - Order 1022786	\$1,083.11		395	\$3,159.27
6/30/2024	Jarrold Grossman (Toner purchase)	\$161.24		396	\$2,998.03
6/30/2024	Jarrold Grossman (Key tag purchase from Michigan Service office)	\$239.40		397	\$2,758.63
7/3/2024	Square Inc 240703P2		\$48.65		\$2,807.28
7/8/2024	Deposit Ticket 20240708009401251647		\$555.25		\$3,362.53
7/12/2024	Square Inc 240712P2		\$34.37		\$3,396.90
7/15/2024	Square Inc 240715P2		\$40.32		\$3,437.22
7/15/2024	Square Inc 240715P2		\$5.99		\$3,443.21
7/17/2024	Square Inc 240717P2		\$8.67		\$3,451.88
7/19/2024	Square Inc 240719P2		\$12.56		\$3,464.44
7/22/2024	Square Inc 240722P2		\$51.91		\$3,516.35
7/23/2024	Square Inc 240723P2		\$67.49		\$3,583.84
7/23/2024	Ohio Sales Tax Payment	\$693.79			\$2,890.05
7/29/2024	Square Inc 240729P2		\$189.83		\$3,079.88
8/5/2024	Square Inc 240805P2		\$12.56		\$3,092.44
8/5/2024	Square Inc 240805P2		\$123.50		\$3,215.94
8/6/2024	Square Inc 240806P2		\$85.95		\$3,301.89
8/6/2024	Janet Williams (office supplies)	\$72.02		398	\$3,229.87
8/9/2024	Square Inc 240809P2		\$97.30		\$3,327.17
8/12/2024	Deposit 20240812009405348090		\$468.71		\$3,795.88
8/12/2024	Deposit 20240812009405348085		\$209.00		\$4,004.88
8/12/2024	NAWS Order 1025336	\$249.00		399	\$3,755.88
8/12/2024	NAWS Order 1025372	\$131.00		400	\$3,624.88
8/12/2024	NAWS Order 1025292	\$1,098.01		401	\$2,526.87
8/12/2024	Square Inc 240812P2		\$143.17		\$2,670.04
8/14/2024	Square Inc SQ240814		\$4.26		\$2,674.30
8/16/2024	Square Inc SQ240816		\$22.30		\$2,696.60
8/20/2024	Deposit 20240820009406908877		\$509.90		\$3,206.50
8/20/2024	Square Inc SQ240820		\$4.28		\$3,210.78
8/21/2024	Square Inc SQ240821		\$44.61		\$3,255.39
8/23/2024	Square Inc SQ240823		\$10.13		\$3,265.52
8/26/2024	Square Inc SQ240826		\$60.92		\$3,326.44
8/26/2024	Square Inc SQ240826		\$19.87		\$3,346.31
8/27/2024	Square Inc SQ240827		\$12.56		\$3,358.87
8/30/2024	Square Inc SQ204830		\$4.28		\$3,363.15
9/1/2024	NAWS Order 1026054	\$1,012.80		402	\$2,350.35
9/3/2024	Square Inc SQ204902		\$72.46		\$2,422.81
9/3/2024	Square Inc SQ204902		\$14.51		\$2,437.32
9/9/2024	Square Inc SQ240909		\$207.65		\$2,644.97
9/9/2024	Square Inc SQ240909		\$17.33		\$2,662.30
9/10/2024	Square Inc SQ240910		\$21.96		\$2,684.26
9/11/2024	Square Inc SQ240911		\$12.95		\$2,697.21
9/13/2024	Square Inc SQ240913		\$63.60		\$2,760.81
9/16/2024	Deposit 20240916009403845687		\$295.00		\$3,055.81
9/16/2024	Square Inc SQ240916		\$89.02		\$3,144.83
9/19/2024	Square Inc SQ240919		\$30.58		\$3,175.41
9/20/2024	Square Inc SQ240920		\$195.56		\$3,370.97
9/22/2024	Jarrold Grossman (literature purchase from MSO)	\$72.30		403	\$3,298.67
9/22/2024	Jarrold Grossman (Microsoft Office 365 Renewal)	\$75.23		404	\$3,223.44
9/22/2024	Jarrold Grossman (Visa Gift Card for tender discrepancies)	\$55.95		405	\$3,167.49
9/23/2024	Square Inc SQ240923		\$323.46		\$3,490.95
9/24/2024	NAWS Order 1027994	\$992.55		406	\$2,498.40
9/24/2024	Square Inc SQ240923		\$970.77		\$3,469.17
9/25/2024	Janet Williams (desposit envelope)	\$17.19		407	\$3,451.98
9/25/2024	Janet Williams (office supplies)	\$5.77		408	\$3,446.21
9/25/2024	Square Debit Refund [from credit card refund]: SQ240925	\$3.12			\$3,443.09
9/26/2024	Square Inc SQ240926		\$4.28		\$3,447.37
9/27/2024	Square Inc SQ240927		\$138.11		\$3,585.48
9/28/2024	NAWS Order 1028945	\$995.55		409	\$2,589.93
9/30/2024	SQ Square Inc SQ240930		\$86.68		\$2,676.61
10/1/2024	SQ Square Inc SQ241001		\$12.95		\$2,689.56
10/2/2024	Square Inc SQ241002		\$192.55		\$2,882.11
10/3/2024	Square Inc SQ241003		\$158.85		\$3,040.96
10/4/2024	Square Inc SQ241004		\$21.81		\$3,062.77
10/7/2024	Square Inc SQ241007		\$13.92		\$3,076.69
10/7/2024	Square Inc SQ241007		\$128.13		\$3,204.82
10/9/2024	Square Inc SQ241009		\$344.50		\$3,549.32
10/11/2024	NAWS Order 1029631	\$1,141.17		410	\$2,408.15
10/15/2024	Square Inc SQ241014		\$524.58		\$2,932.73
10/15/2024	Square Inc SQ241015		\$14.51		\$2,947.24
10/15/2024	Deposit 20241015009404352498		\$416.30		\$3,363.54
10/16/2024	Square Inc SQ241016		\$83.66		\$3,447.20
10/17/2024	NAWS Order 1030227	\$492.80		411	\$2,954.40
10/17/2024	Square Inc SQ241017		\$21.72		\$2,976.12
10/18/2024	Square Inc SQ241018		\$12.56		\$2,988.68
10/21/2024	Square Inc SQ241021		\$4.28		\$2,992.96
10/21/2024	Square Inc SQ241021		\$53.94		\$3,046.90
10/22/2024	Square Inc SQ241022		\$179.11		\$3,226.01
10/23/2024	Square Inc SQ241023		\$24.15		\$3,250.16
10/24/2024	Square Inc SQ241024		\$50.55		\$3,300.71
10/25/2024	NAWS Order 1030484	\$1,138.67		412	\$2,162.04
10/28/2024	Square Inc SQ241028		\$134.89		\$2,296.93
10/28/2024	Square Inc SQ241028		\$216.79		\$2,513.72
10/30/2024	Square Inc SQ241030		\$100.90		\$2,614.62
11/1/2024	Square Inc SQ241101		\$110.94		\$2,725.56
11/4/2024	Square Inc SQ241104		\$29.12		\$2,754.68
11/4/2024	Square Inc SQ241104		\$18.79		\$2,773.47
11/5/2024	Square Inc SQ241105		\$28.04		\$2,801.51
11/6/2024	NAWS Order 1031177	\$1,196.90		413	\$1,604.61
11/12/2024	Square SQ241111		\$25.51		\$1,630.12
11/12/2024	Square SQ241111		\$25.50		\$1,655.62
11/12/2024	Square SQ241112		\$4.28		\$1,659.90
11/13/2024	Square SQ241113		\$27.17		\$1,687.07
11/14/2024	Square SQ241114		\$67.40		\$1,754.47
11/15/2024	Deposit 20241115009402388197		\$623.50		\$2,377.97
11/18/2024	Square SQ241118		\$9.25		\$2,387.22
11/18/2024	Square SQ241118		\$32.91		\$2,420.13
11/21/2024	Jarrold Grossman (Endorsement stamp)	\$31.15		414	\$2,388.98
11/22/2024	Square SQ241122		\$66.81		\$2,455.79
11/25/2024	Square SQ241125		\$43.73		\$2,499.52
11/25/2024	Square SQ241125		\$54.83		\$2,554.35
11/26/2024	Square SQ241126		\$46.16		\$2,600.51
12/1/2024	Janet Williams (shelving)	\$21.49		415	\$2,579.02
12/1/2024	Jarrold Grossman (Toner purchase)	\$85.58		416	\$2,493.44
12/2/2024	Square SQ241202		\$50.74		\$2,544.18
12/3/2024	Square SQ241203		\$8.67		\$2,552.85
12/5/2024	Square SQ241205		\$46.07		\$2,598.92
12/6/2024	Deposit 20241206009407392135		\$135.00		\$2,733.92
12/6/2024	Square SQ241206		\$213.38		\$2,947.30
12/9/2024	Square SQ241209		\$118.48		\$3,065.78
12/9/2024	Square SQ241209		\$68.85		\$3,134.63
12/10/2024	Square SQ241210		\$29.85		\$3,164.48

Date	Description	Debit	Credit	Check Number	Balance
12/11/2024	Square SQ241211		\$4.28		\$3,168.76
12/12/2024	NAWS (Order Number 1033603)	\$1,445.38		417	\$1,723.38
12/13/2024	Square SQ241213 [Sale was for \$70.42; volunteer rang up large incorrect cc transaction and refunding it cost COAONA \$10.49 to cover Square fee]		\$59.93		\$1,783.31
12/16/2024	Square SQ241216		\$25.61		\$1,808.92
12/18/2024	Square SQ241218		\$4.28		\$1,813.20
12/19/2024	Square SQ241219		\$29.12		\$1,842.32
12/20/2024	Square SQ241220		\$29.90		\$1,872.22
12/23/2024	Square SQ241223		\$197.81		\$2,070.03
12/23/2024	Square SQ241223		\$125.93		\$2,195.96
12/24/2024	Square SQ241224		\$10.03		\$2,205.99
12/30/2024	Square SQ241230		\$15.48		\$2,221.47
12/31/2024	Square SQ241231		\$4.28		\$2,225.75

Starting Balance	\$2,869.64
Literature Sales	\$1,672.85
Additional Receipts	\$0.00
Expenses	\$1,552.45
Ending Balance	\$2,990.04
Discrepancy between Sale Amount and Amount Received	-\$10.89
Square Processing Fees	\$40.15
Number of sales transactions	41

Additional Receipt - Description	Amount	Received from	Check number	Inv # or other ref #	Deposit Ticket/Square Number
	\$0.00				

[illegible]